

## **Minutes for the Paul Memorial Library Meeting Held on November 15, 2021**

Open meeting: 6:30

Members attending: Win Fream, Jack Parnham, Carl Heidenblad, Brendan Johnston,

Accepted meeting notes from last meeting: 10/11/21

### **Treasurer Report:**

- General fund: \$19444.23 Oct Statement
- Donation account \$3136.46 Oct Statement
- Petty Cash Drawer: \$121.63
- Monthly manifest: \$1929.92

### **Friends update:**

Friends of the Library president Lauren Saltman joined the meeting via Zoom to discuss what is necessary to take advantage of accessing funds from gaming activities at the "Brook" in Seabrook. Friends must sponsor an "event" to be eligible. Volunteers will be needed, but actual numbers TBD.

### **Budget update:**

- No question on the FY22 budget at meeting with BOS.

**Directors Report:** Boo Parade and Haunted Library were held, and both were very successful. Friends of the Library contributed \$4,300 towards Haunted decorations and \$1,500 for book purchases.

### **Covid-19 Plan Update:**

- Delta Update/ Considerations.
- Phase III. (current Status)
  - Service on normal hours.
  - Continue curbside
  - Open up Library. If it is too many folks at once we ask some to wait.
  - **Patron Mask preferred but not required.**
  - Cleaning- Weekly with Cathy Divine.

### **New Business / General Items:**

- Lauren Saltman stepping down in Aug of 2022

### **Events**

- Holiday Celebration dates have not been set yet'

**Maintenance**

- Granite steps- Need Repair. \$2300 for repairs.

**Landscaping outside-**

- Need to trim bushes and tree out front.

**Sign out front-**

- Quote received from timberline signs.

**Basement / general clean up-**

- Needs thinning out-

**Wish list, projects, etc-**

- Programing- on going.
- Sign out front.
- Granite steps.
- Move Book drop
- Landscaping

Meeting Close: 7:45

Next meeting : 12/7

Respectfully submitted.

Jack Parnham